

CERTIFICATE IN APPLIED WORKPLACE H&S PRACTICE PROGRAMME ENROLMENT FORM

PERSONAL INFORMATION* (Please fill in all fields and print information clearly)

Full Legal Name:			
Also Known As: <small>(If applicable)</small>			
Maiden Name: <small>(If applicable)</small>		NSI/NZQA Student Number: <small>(If unknown please leave blank)</small>	
Date of Birth: <small>(dd/mm/yyyy)</small>		Gender: Male Female Diverse	
Ethnicity:		Phone Number:	
Work Email Address:			
Personal Email Address:			
For recognition of any applicable cross crediting or prior learning do you give IMPAC permission to access and review your NZQA record of learning?			Yes No
Do you have any dietary requirements? <small>For example allergies, vegan, gluten free.</small>			Yes No
Do you have any learning difficulties, physical impairments, cultural needs or any other considerations we should be aware of? <small>For example dyslexia or vision difficulties.</small>			Yes No

**In accordance with the Privacy Act 2020, IMPAC is committed to protecting your privacy and your personal information. Personal information including gender, ethnicity and date of birth is required to identify your record of learning in the databases of IMPAC and as appropriate New Zealand Qualifications Authority (NZQA), National Student Index (NSI), IOSH and NEBOSH. This information is stored in IMPAC's secure systems and shared with the appropriate third party for statistical and reporting purposes.*

COMPULSORY MODULES (19 CREDITS)

Listed below are the compulsory modules for this programme.

COURSE NAME	UNIT STANDARD	LEVEL	CREDIT VALUE
H&S Representative Fundamentals <small>(This is also offered as part of IMPAC's HSR Stage 1: Introduction to the HSR role course)</small>	29315	3	2
Introduction to NZ H&S Legislation <small>(This is also offered as part of IMPAC's HSR Stage 1: Introduction to the HSR role course)</small>	30264	3	3
Workplace Risk Assessment <small>(This is offered publicly as part of IMPAC's HSR Stage 2: Risk Assessment & Incident Investigation course)</small>	30265	3	8
HSR Stage 3: Workplace H&S Culture and Communication	30266	3	6

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ELECTIVE MODULES (21 CREDITS)

Please indicate the elective modules you intend to complete. Your selected electives must total at least 21 assessed credits and provide the knowledge and skills to apply workplace health and safety practices in your workplace. You may amend your selection if necessary.

	COURSE NAME	STANDARD	LEVEL	CREDIT VALUE	
RISK & INCIDENT MANAGEMENT	Electrical Safety in the Workplace ¹	US 17586	3	4	
	Incident Reporting & Investigation <i>(This is offered publicly as part of IMPAC's HSR Stage 2: Risk Assessment & Incident Investigation course)</i>	US 17601	4	6	
	Job Safety Analysis	US 19522	3	3	
	Workplace Health and Safety Planning	US 25042	3	4	
WORKPLACE ROLES & RESPONSIBILITIES	Contractor Management <i>(This is offered publicly as part of IMPAC's Working with Multiple PCBUs: Contractor Management course)</i>	US 17595	4	8	
	Fire Warden	US 18408	3	3	
	Health and Safety Committees	US 30433	3	2	
HEALTH, WELLBEING & INJURY PREVENTION	Comprehensive First Aid - Level 2 ²	US 6400	3	2	
	Preventing and Managing Discomfort, Pain and Injury	US 17591 US 17592	3 3	8 4	
	Hearing Conservation ²	US 17594	3	3	
	Injury Management	US 18411	4	6	
	Sleep and Fatigue Management ¹	US 21337	3	2	
SAFETY PROCESS	Working in Thermal Extremes ²	US 17585	3	4	
	Permit Receiver	US 17588	3	4	
	Permit Issuer	US 17590	3	6	
	Safety Observer ²	US 17596	3	8	
	Energy Isolation (Lock Out Tag Out)	US 25043	3	4	
CONFINED SPACES & GAS DETECTION	Confined Space and Gas Detection	US 17599 US 18426 US 25510	4 3 3	5 4 4	
	Confined Space Entry <i>(This is offered publicly as part of IMPAC's Confined Space and Gas Detection course)</i>	US 18426	3	4	
	Atmospheric Testing <i>(This is offered publicly as part of IMPAC's Confined Space and Gas Detection course)</i>	US 25510	3	4	

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ELECTIVE MODULES CONTINUED...

	COURSE NAME	STANDARD	LEVEL	CREDIT VALUE	
WORKING AT HEIGHTS	Height Safety Systems	US 15757	3	4	
	Safe Working at Heights	US 17600	3	3	
	Basic Heights - Harness Training	US 23229	3	4	
	Employ Height Safety Equipment in the Workplace ²	US 25045	3	3	
MACHINERY	Mobile Elevated Work Platforms - Theory	US 23966	3	2	
	Mobile Elevated Work Platforms - Scissor Lift	US 23960	3	3	
	Mobile Elevated Work Platforms - Truck-mounted ²	US 23961	3	4	
	Mobile Elevated Work Platforms - Self-propelled Boom Lift	US 23962	3	5	
	Mobile Elevated Work Platforms - Trailer-mounted ²	US 23963	3	4	
	Mobile Elevated Work Platforms - Vertical Lift ²	US 23964	3	2	
HAZARDOUS SUBSTANCES	Asbestos Awareness ²	US 30596	3	2	
	Chemical / Hazardous Substances Handling and Storage	US 31290 US 31293	4 4	6 3	
	Chemical / Hazardous Substances in the Workplace ²	US 31292	3	2	
DRUG & ALCOHOL MANAGEMENT	Drug and Alcohol Management ¹	US 22316	3	4	
	Employers Responsibilities: Drug and Alcohol use in the workplace ¹	US 22318	3	10	
	Urine Collection and Drug Screening Training	US 25458 US 25511	3 4	2 4	
	Oral Fluid Collection and Drug Screening Training	US 32327 US 32328	3 4	2 4	

Total Elective Credits:

¹ Not currently available for delivery by IMPAC. May be recognised through RPL.
² Available for in-house delivery by IMPAC. May also be recognised through RPL.

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EMPLOYMENT INFORMATION

Are you currently employed:	Yes	No - If no please contact training@impac.co.nz to discuss this.
Company Name:		

MANAGER OR SUPERVISOR ATTESTATION

I confirm that the enrollee will be supported and/or monitored appropriately during their enrolment in this programme while applying new skills and knowledge, or while completing any assessment materials.	
Name:	Signature:
Role:	Phone Number:
Email Address:	

APPLICANT DECLARATION

I declare to the best of my knowledge all the information supplied on this enrolment form is true and complete.	
I understand that personal information including but not limited to gender, ethnicity and date of birth maybe shared with NZQA, NSI, the relevant workforce development council for statistical and reporting purposes.	
I confirm I meet the following programme entry requirements:	
<ul style="list-style-type: none">• Over the age of sixteen• Have a functional understanding of English language, literacy and numeracy• I am able to apply my developing skills and knowledge in a workplace or community.	
Signature:	Date:

Please submit this form to training@impac.co.nz
We will acknowledge receipt and be in contact with you on next steps.